

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Joint Meeting
December 19, 2023*

A Joint Meeting of the Board of Trustees and the Foundation Executive Committee of Hagerstown Community College was held on Tuesday, December 19, 2023, in the Career Programs Building, Rooms 211 & 213, beginning at 12:00 noon. In attendance:

Board Members

Austin Abraham
Carolyn Brooks
James Klauber, Secretary / President
Paula Lampton, Vice Chair
Thomas Newcomer
L. William Proctor, Jr., Chair
Gregory Snook
John Williamson

HCC Affiliates

Rebecca Shives – Recording Secretary

HCC Foundation Board Executive Committee

David Abeles – Immediate Past President
Michael Gehr – Athletic Booster Committee Chair
Brenda Hassinger – Scholarship Committee Chair
Laura Herrera – President
David “D.R.” Risser - Treasurer
Ashley Whaley - Senior Director, College Advancement

Call To Order

Chair Proctor presided and convened the joint meeting at 12:41 pm.

Foundation Report

Annual Recap by Foundation Committee Chairs

Athletic Boosters

Mr. Gehr discussed the Booster Club, which is struggling with getting members involved. The Boosters will be moving under the Alumni in order to move the club forward more. This year, the Booster Club hosted the second annual Hawktoberfest event and Hall of Fame banquet and raised over \$55,000 for scholarships. The Boosters are looking into ways to get students more involved with the club.

Board Development

Executive Director Whaley discussed updates in board development on behalf of Ms. Melinda Worden. The board is full. Executive Director Whaley stated there will be an annual retreat in August for the foundation board that will be extended to the Trustees.

Executive

Ms. Herrera stated that the foundation has been able to give over \$600,000 in scholarships a year since the campaign started. She wanted to extend thanks to the Trustees, Executive Director Whaley and her team, and President Klauber for their support.

Finance and Investment

Mr. Risser discussed updates for the finance and investment including the endowment. Mr. Risser and Mr. Abeles answered questions from the Trustees.

Resource Development

Executive Director Whaley discussed updates with resource development on behalf of Mr. Pierne. This included updates on pledges for the campaign. This fiscal year's fundraising goal was \$7,500.00. Overall, the college is at 88.7% of this goal.

Scholarship

Ms. Hassinger said there has been an increase of 64% in scholarships in award years 2021-2023. There are three findings in the scholarship process. These findings include increasing the variety of scholarships, expecting to see 316 in number of endowed scholarships, and using Academic Works to see scholarship applicant data.

Update and Planning of the 76th Anniversary Tribute

Executive Director Whaley stated Andy Serafini will be honored at this year's tribute. Commitments have raised close to \$60,000 so far. The tribute will be hold on Friday, April 5th and invitations will be sent out in January.

Adjournment

There being no further business or discussion, the joint meeting was adjourned at 1:40 pm. The regularly scheduled business meeting followed immediately in the same location.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James S. Klauber". The signature is fluid and cursive, with a long horizontal stroke at the end.

James S. Klauber, PhD
President/Secretary